

## Applications, Examination & Testing

### Applications:

1. Applications will be accepted year around at the Knox County Sheriff's Department
  - a. Hand delivered or by US Mail/Fed Ex/UPS only.
  - b. Faxed or emailed applications will NOT be accepted.
2. Within 90 days of submission, the Merit Commission will notify the applicant in writing if their application has been accepted by the Commission.
3. Applicants will be notified of the testing date and location.

### Examinations & Testing:

1. Orientation
  - a. The Mandatory Orientation Meeting has been removed from the examination requirements by the Merit Commission.
  - b. In lieu of the meeting, an Orientation Letter from the Merit Commission has been added to the application.
  - c. The Merit Commission will conduct a short orientation with the applicants on test day before testing begins.
2. Written Examination – The minimum written test score has been changed to 66%
3. Physical Agility/Power Test – Patrol Applicants
  - a. Doctor's Release will be submitted on day of testing.
  - b. Physical Agility/Power Test is no longer pass/fail.
  - c. All applicants, except full-time certified officers, MUST participate in the Physical Agility/Power test.
  - d. Performance on the test will be taken into consideration when determining the applicant's final overall score.
  - e. All applicants, except for full-time certified officers, will be required to successfully pass the Power Test as part of any conditional offers of employment prior to being hired by the Sheriff's Department.
4. Doctor's Release for Physical Agility Testing (Form - E)
  - a. Valid for 45 days after being signed.
  - b. Not submitted with application.
  - c. Turned in on day of testing.